

CONFIDENTIAL

3 JUL 1979

MEMORANDUM FOR: Executive Officer/DDA

25X1A

FROM:
Chairman, Travel Policy Committee

25X1A

SUBJECT: Retreat Follow-up

REFERENCE: Routing and Record Sheet (form 610) dtd 23 May 79,
w/att, same subject (DD/A 79-1302/10)

1. This is an interim report of progress made in relation to the recent assignment you gave the Travel Policy Committee (TPC).

2. The TPC has tasked each Directorate representative with providing to the Committee a summation of the concerns which each Directorate has with the current Travel Regulations and any policy statements which a Directorate has issued which may be at variance with the manner in which other Directorates may be handling similar travel problems.

3. We have received partial reports from the Directorates and are considering various items which have been surfaced. In addition, the SSA/DDA is meeting with the DDO and will attempt to get a better insight into the DDO's specific concerns regarding the Agency's Travel Regulations.

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4. In the meantime, the TPC has prepared and approved a

5. One innovation which the TPC is considering is a small unclassified "pocket guide" to travel regulations which can be carried by the traveler and used in answering the questions most usually asked regarding travel.

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☐ DCL ☒ RVW July 1999
DRV A9c(4.1) BY 018569

25X1A
DD/A Registry
File [redacted]

25X1A [redacted] Retreat Follow-up

25X1A [redacted]
Executive Officer/DDA

DD/A 79-1302/12

24 Aug 79

25X1A [redacted]
Director of Finance

Ed:

Per our discussion, attached is the material concerning [redacted] request that travel regs be looked at towards simplifying and decentralizing.

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25X1A

[redacted]

EO/DDA

25X1A

Atts: 5

25X1A

1. Memo to EO/DDA from [redacted] [redacted]/C/TEC.

25X1A

2. PRS Note to [redacted] w/Memo from DDCI

25X1A

3. Memo from A/DDA to DDCI; 24 My 79

25X1A

4. Note to [redacted] re Travel Regs w/DDCI Memo as Attachment

EO/DDA

[redacted];se 24 Aug 79

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Distribution:

OPRS - [redacted] w/atts

- ✓ 1 - DDA Subj
- 1 - DDA Chrono
- 1 - RFZ Chrono

DD/A Registry

79-1302/11

DD/A Registry
File
24 May 1979

Executive Registry

79-3853/16

25X1A

25X1A

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM:

Associate Deputy Director for Administration

25X1A

SUBJECT:

Retreat Follow-up

REFERENCE:

Your Memorandum, Same Subject, dated 22 May 1979

25X1A

25X1A

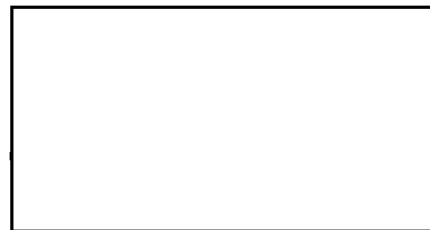
25X1A

1. This is a partial response to your memorandum of 22 May. I have written a memorandum to addressing the concerns he raised on recruitment at the Retreat and a memorandum to discussing his concerns regarding the three-year probationary policy. I believe those memoranda adequately dispose of the specific concerns that were raised in these two areas. Copies have been provided to you and other Retreat participants.

2. A more detailed review of the Agency's recruitment system has been undertaken by the Inspector General as announced in the attached memorandum to all DD's from the IG, dated 17 April 1979. As stated, the IG team will meet with all the DD's to hear their concerns and receive their views on the effectiveness of the system. I recommend that any further reporting on the recruiting system should await the completion of the IG inspection.

3. The remaining DDA actions required by referenced memorandum will be undertaken at once.

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Attachment
As Stated

Distribution:

Original - DDCI w/att
1 - SA/DDCI w/att
1 - ER w/o att

DD/A Registry
File [redacted]

25X1A

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[redacted] Retreat Follow-up

25X1A

[redacted]
Executive Officer/DDA

DD/A 79-1302/10

23 May 79

25X1A

[redacted]
Office of Finance

25X1A

Harry:

The attached is self-explanatory. [redacted] asks that you and the Travel Policy Committee take the lead in this study in coordination with [redacted]. While I am not sure how to estimate the amount of time required, I would shoot for an interim report at least by 6 July.

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cc: [redacted] FYI

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25X1A

[redacted]
EO/DDA

Att: Memo from DDCI; Same
Subject (Travel Regs)

25X1A

Distribution:

Orig PRS - [redacted]
1 - [redacted]
1 - DDA Chrono
✓ 1 - DDA Subject
1 - RFZ Chrono

☐ Retreat Follow-up

25X1A

DD/A 79-1302/10

☐
Executive Officer/DDA

23 May 79

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☐
Chief/RCB

Edgar:

Items 1 and 4 relate to regulations. Insofar as travel regs, this is being assigned to the Travel Policy Cmte but at some time will impact on you and your staff.

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☐
EO/DDA

Att: Memo from DDCI; Same Subject (Items 1 & 4)

25X1A

Distribution:

Orig - ☐ w/att
✓ 1 - DDA Subj
1 - DDA Chrono
1 - RFZ Chrono

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☐ Retreat Follow-up

☐
Executive Officer/DDA

DD/A 79-1302/10

23 May 79

Mr. Robert Gambino
Director of Security

Bob:

The attached for your information and action on the item entitled "Leaks". Presumably the EXCOM will be in touch with you on this matter.

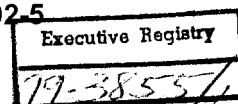
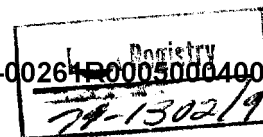
25X1A



Att: Memo from DDCI; Same Subject
dated 22 May 79

Distribution:

Orig - Mr. Gambino w/att
✓ 1 - DDA Subj
1 - DDA Chrono
1 - RFZ Chrono

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22 May 1979

MEMORANDUM FOR: Retreat Participants

25X1A

FROM : Deputy Director of Central Intelligence

SUBJECT : etreat Follow-up

I would like to follow up on some items raised at our weekend retreat.

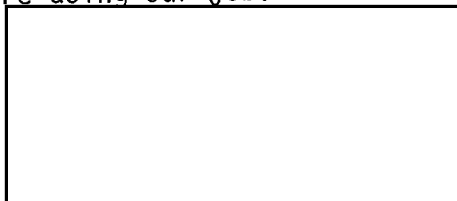
- o Regulation Review--Executive Committee staff should review DD, GC, IG, and Comptroller responses to the Delegation of Authority matrix and propose next steps to the Executive Committee for consideration. An intra-Agency task force to review and simplify regulations may be the logical next step.
- o Recruitment Policy--The Office of Personnel should discuss with NFAC, DDO, and IG their concerns raised at this meeting and prepare a report for the DDCI within 30 days citing actions taken to address the issues raised.
- o Three-Year Probation Policy--The Office of Personnel should review the promulgation process for this policy to assure the concerns raised by the Comptroller have been met.
- o Travel Regulations--DDA should review travel regulations to address the concerns raised by the DDO. Every effort should be made to simplify the regulations and decentralize as much responsibility as possible while still assuming effective policy control and monitoring capability. The DDs should also review their internal travel policies under the DDA lead to assure consistency across the Agency.
- o Leaks--The Executive Committee staff working with the Office of Security should prepare an agenda item on the question of leaks.

ORIGINAL CL BY 696192
☐ DECISION REVIEW ON 22 May 1985
EXT BYND C YRS BY
REASON

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Finally, I agree with the major points that were raised at the Retreat concerning the uniqueness of certain aspects of this Agency, the need for a positive attitude in utilizing Agency exceptional authorities and the need for internal flexibility. At the same time, however, I am sure you are aware that the DCI/DDCI need for program and financial accountability and information/communication channels is also important. Somehow we must be able to find that middle ground which will allow decentralized and flexible authority of operations but simultaneously assure that top management is involved in policy development and sufficient feedback to assure we meet our responsibilities to keep both the President and the many committees of Congress informed and satisfied that we are doing our job.

25X1A



cc: DCI

UNCLASSIFIED

INTERNAL

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SECRET

Approved For Release 2002/05/01 : CIA-RDP81-00261R000500040002-5

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

DDCI

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. EOD/ DDA

2.

A/DDA

3.

4.

DDA

30 MAY 1979

5.

6.

Reg - sup ee

7.

8.

9.

10.

11.

12.

13.

14.

15.

~~Staff~~ ~~1716~~ →

Action - D/OS
D/OP
TPC
C/RCB
SSA

Reserve date ← 7 to July